

**WILLOW BROOK METROPOLITAN DISTRICT
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2023
Mat Sherwood	Vice President	May 2022
Michael Good	Secretary	May 2022
Randy Lewis	Director	May 2023
Des Hague	Director	May 2022 (run for a 1-year term 2023)

PLEASE NOTE DATE AND TIME

DATE: Friday, August 20, 2021

TIME: 3:30 PM

**PLACE: VIRTUAL MEETING – NO ONE WILL BE IN ATTENDANCE AT
THE GATE HOUSE**

Join Zoom Meeting

<https://zoom.us/j/96939025800?pwd=RmRvdGVjUU4zbnhrOWpBT2lxT2JWZz09>

Meeting ID: 969 3902 5800

Passcode: 268459

One tap mobile

+12532158782,,96939025800# US

Dial by your location

+1 253 215 8782 US

***FOR THOSE CALLING IN, PLEASE PRESS *6 TO MUTE/UNMUTE
YOUR PHONE***

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS
 - A. Call to Order
 - B. Present Disclosures of Potential Conflicts of Interest
 - C. Solicit Public Comment (for non-agenda items)
 - D. Approval of Agenda
 - E. Review and Approve Minutes of the July16, 2021 Meeting (enclosure)
*Motion by Director _____ to approve the minutes as presented. Upon second by
Director _____, vote is taken.*

- II. FINANCIAL/ADMINISTRATIVE ITEMS:
 - A. Consider Approval and Ratification of Claims (enclosure)
*Motion by Director _____ to approve/ratify claims as presented. Upon
second by Director _____, vote is taken.*

- B. Review Financial Statements for the Period Ended July 31, 2021 and Cash Position for the Period Ended August 16, 2021 (enclosures)
Motion by Director _____ to accept financial statements as presented.
Upon second by Director _____, vote is taken.
- C. 2022 Budget Timeline

III. FIRE MITIGATION UPDATE

IV. WATER OPERATOR'S REPORT (enclosure)

V. UPDATE – INTERCONNECT PROJECT

VI. RANCH MANAGER'S REPORT (enclosure)

VII. DIRECTORS' ITEMS:

- A. Discuss Driveway Culvert Policy (enclosure)
- B. Ratify Agreement – Ruby Ranch Wayfinding and Signage Design (enclosure)
 - 1. Proposal Update
- C. Ratify Agreement – Hydrologist (enclosures)
 - 1. Initial Well Report
- D. Discussion Regarding Additional Pickups and/or Trash and Recycle Receptacles
- E. Discussion Regarding Annual Meeting Presentation

VIII. OTHER BUSINESS:

IX. ADJOURNMENT:

Motion by Director _____ to adjourn. Upon second by Director _____, vote is taken.

The next regular meeting of the Board of Directors of the Willow Brook Metropolitan District will be held on September 17, 2021. Notice of said meeting will be provided prior to the meeting.

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RUBY RANCH HOMEOWNERS' ASSOCIATION

A regular meeting of the Board of Directors of the Ruby Ranch Homeowners' Association will be held at 2:30 p.m., before the Willow Brook Metropolitan District meeting starting at 3:30 p.m., assuming a quorum of the Board is obtained. The call-in information for this meeting is the same as that noted on the Willow Brook Metropolitan District agenda.

AGENDA ITEMS:

- 1. Call to Order
- 2. Approval of Minutes
- 3. Financial Matters
- 4. Committee Report
- 5. Adjournment