

**WILLOW BROOK METROPOLITAN DISTRICT
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2023
Mat Sherwood	Vice President	May 2022
Michael Good	Secretary	May 2022
Randy Lewis	Director	May 2023
Des Hague	Director	May 2022 (run for a 1-year term 2023)

PLEASE NOTE DATE AND TIME

DATE: Friday, November 19, 2021

TIME: 3:30 PM

**PLACE: VIRTUAL MEETING – NO ONE WILL BE IN ATTENDANCE AT
THE GATE HOUSE**

Join Zoom Meeting

<https://zoom.us/j/96939025800?pwd=RmRvdGVjUU4zbnhrOWpBT2lxT2JWZz09>

Meeting ID: 969 3902 5800

Passcode: 268459

One tap mobile

+12532158782,,96939025800#

Dial in: +1 253 215 8782

***FOR THOSE CALLING IN, PLEASE PRESS *6 TO MUTE/UNMUTE
YOUR PHONE***

Formal actions may be taken on one or more of the following items on the agenda.

I. ADMINISTRATIVE MATTERS

A. Call to Order

B. Present Disclosures of Potential Conflicts of Interest

C. Solicit Public Comment (for non-agenda items)

D. Approval of Agenda

E. Review and Approve Minutes of the August 20, 2021 Meeting (enclosure)

*Motion by Director _____ to approve the minutes as presented. Upon second by
Director _____, vote is taken.*

II. FINANCIAL/ADMINISTRATIVE ITEMS:

A. Consider Approval and Ratification of Claims (enclosure)

*Motion by Director _____ to approve/ratify claims as presented. Upon
second by Director _____, vote is taken.*

B. Review Financial Statements for the Period Ended October 31, 2021 and Cash
Position for the Period Ended November 15, 2021 (enclosures)

*Motion by Director _____ to accept financial statements as presented.
Upon second by Director _____, vote is taken.*

C. Conduct Public Hearing to Adopt 2022 Budget:

1. Discussion Regarding Water Fees and Charges

2. Discussion Regarding Installation of New Meters

3. 2021 Well Evaluation and Rehabilitation
4. Discussion Regarding Signage
5. President Opens the Public Hearing on the 2022 Budget
6. Review Preliminary 2022 Budget and ask for Public Comment
7. Close the Public Hearing.
8. Motion to Adopt 2022 Budget, Certify Mill Levies, and Appropriate 2022 Expenditures.

Motion by Director _____ to approve the 2022 budget, authorize the District's Manager to certify mill levies to Summit County, and appropriate 2022 expenditures. Upon second by Director _____, vote is taken.

D. Conduct Public Hearing to Amend 2021 Budget:

1. President Opens the Public Hearing
2. Review 2021 Budget Amendment and ask for Public Comment
3. Close the Public Hearing.
4. Motion to Amend 2021 Budget.

Motion by Director _____ to approve the 2021 budget amendment. Upon second by Director _____, vote is taken.

III. FIRE MITIGATION UPDATE

IV. WATER OPERATOR'S REPORT

V. UPDATE – INTERCONNECT PROJECT

VI. RANCH MANAGER'S REPORT (enclosure)

1. Snow Plowing and Snow Removal Policy (enclosure)

VII. DIRECTORS' ITEMS

1. Forest Service Update

VIII. OTHER BUSINESS

1. Consider Cancellation of December 17th Board Meeting
2. Discussion Regarding 2022 Meeting Schedule

IX. EXECUTIVE SESSION – Pursuant to Section 24-6-402(4)(e) regarding contract negotiations.

X. ADJOURNMENT

Motion by Director _____ to adjourn. Upon second by Director _____, vote is taken.

The next regular meeting of the Board of Directors of the Willow Brook Metropolitan District will be held on _____. Notice of said meeting will be provided prior to the meeting.

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