

**WILLOW BROOK METROPOLITAN DISTRICT
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2023
Mat Sherwood	Vice President	May 2022
Michael Good	Secretary	May 2022
Steve Johnson	Treasurer	May 2023
Randy Lewis	Director	May 2023

PLEASE NOTE DATE AND TIME

DATE: Friday, June 19, 2020

TIME: 3:30 PM

**PLACE: VIRTUAL MEETING – NO ONE WILL BE IN ATTENDANCE AT
THE GATE HOUSE**

Join Zoom Meeting from your computer at:
<https://zoom.us/j/98750824096>

OR

Dial one of the numbers below if participating by phone:

+1 408 638 0968 US

+1 646 876 9923 US

+1 669 900 6833 US

Meeting ID: 987 5082 4096

FOR THOSE CALLING IN, PLEASE MUTE YOUR PHONES

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS:
 - A. Call to Order
 - B. Present Disclosures of Potential Conflicts of Interest
 - C. Solicit Public Comment
 - D. Approval of Agenda
 - E. Review and Approve Minutes of the May 15 and May 29, 2020 Meetings (enclosures)

- II. CAPITAL PROJECTS:
 - A. Update – Interconnect and Telemetry Project
 - B. Update - 2020 Paving Project
 - C. Update Regarding Hydrant Project
 - D. Update Gate Replacement Project

- III. FINANCIAL/ADMINISTRATIVE ITEMS:

- A. Consider Approval and Ratification of Claims (enclosure)
- B. Review Financial Statements for the Period Ending May 31, 2020 and Cash Position Dated June 15, 2020 (enclosures)

IV. OPERATOR'S ITEMS:

- A. Water System Report
- B. Protocol for Permit Issuance and Certificate of Occupancy
- C. Change of Water System Classification – implications, budget and timeline
- D. Emergency Response Protocol

V. ROADS

- A. Discussion Regarding Road Surface Issue
- B. Dust Treatment Recommendation and Schedule – lignin, mag chloride?

VI. OTHER BUSINESS:

- A. Review and Approve RMYC Contract (enclosure)
- B. Draft Reserve Study (enclosure) – Request for Michael Good to work through Reserve Study
- C. Dumpsters – discussion of complaints from homeowners
- D. Access Easement – legal opinion on access easement granting to homeowners, specifically in regard to Festa property. Festa request for plowing pre-payment
- E. Status of Request from Kurtz for Fencing Paid by District – response and recommendation of signage to be used and possible game camera to monitor

VII. ADJOURNMENT:

The next regular meeting will be held on July 17, 2020. Notice of said meeting will be provided.

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RUBY RANCH HOMEOWNERS' ASSOCIATION

A regular meeting of the Board of Directors of the Ruby Ranch Homeowners' Association will be held at 2:30 p.m. before the Willow Brook Metropolitan District meeting starting at 3:30 p.m., assuming a quorum of the Board is obtained.

The call-in information for this meeting is the same as that noted on the Willow Brook Metropolitan District agenda.

AGENDA ITEMS:

1. Call to Order
2. Approval of Minutes
3. Financial Matters
4. Committee Report
5. Adjournment