

**WILLOW BROOK METROPOLITAN DISTRICT
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2027
Mat Sherwood	Vice President	May 2025
Michael Good	Secretary	May 2025
Randy Lewis	Director	May 2027
Jim Hahn	Director	May 2027

DATE: Friday, August 16, 2024
TIME: 2:00 PM
**PLACE: VIRTUAL AND IN-PERSON MEETING AT
THE GATE HOUSE, 524 Ruby Road, Silverthorne, Colorado**

Join Zoom Meeting:

<https://us06web.zoom.us/j/96589633756?pwd=TkVFa2FYWXJuK3U0VkhXZ3JuaDZPZz09>

Meeting ID: 965 8963 3756

Passcode: 773369

Phone Number: 719-359-4580

FOR THOSE CALLING IN, PLEASE PRESS *6 TO MUTE/UNMUTE YOUR PHONE

**DISTRICT INFORMATION AND PUBLIC DOCUMENTS ARE POSTED
ON THE DISTRICT'S WEBSITE AT: willowbrookmd.colorado.gov**

- I. ADMINISTRATIVE MATTERS
 - a. Call to Order
 - b. Present Disclosures of Potential Conflicts of Interest
 - c. Solicit Public Comment (for non-agenda items – 3-minute time limit)
 - d. Approval of Agenda
 - e. Review and Approve Minutes of the June 28, 2024, Meeting (enclosure)

- II. ACCEPTANCE OF AUDIT
 - a. Review and Accept 2023 Audit (enclosure)

- III. RESPONSE TO RESIDENT COMMUNICATIONS (none)

- IV. RANCH MANAGER REPORT (no report)

- V. PROJECT UPDATES
 - a. Meter Installation Project
 - b. Billing Update
 - c. Locke and Elway Meter Issues
 - d. Barn Roof and Garage Door

VI. WATER SYSTEM UPDATE

- a. Discussion Relating to Well 3R

VII. FINANCIAL/ MANAGEMENT ITEMS

- a. Consider Approval and Ratification of Claims (enclosure)
- b. Review Financial Statements and Cash Position for Period ending July 31, 2024 (enclosures)
- c. Review and Approve Haying Equipment Contract with Leo Causland and Payment (enclosure)
- d. Review and Approve Unsecured Line of Credit with InBank (enclosure)
- e. Conduct a Public Hearing and Consider Adoption of a Resolution to Amend the 2023 Budget (enclosure)
- f. Review and Approve November 5, 2024, Election Resolution and Ballot Questions (enclosures)
- g. CRS Responses to Financial Special Meeting Agenda Items (enclosure)
- h. Water Rate Discussion
- i. Discussion Regarding Transfer Fees and Consider Implementation Resolution
- j. Consider Approval of Culvert on South Ruby Road (enclosure)

VIII. DIRECTOR ITEMS

- a. Annual Meeting – Saturday, September 7

IX. LEGAL MATTERS

X. OTHER BUSINESS

XI. ADJOURNMENT

The next regular meeting of the Board of Directors of the Willow Brook Metropolitan District will be held on Friday, October 18, 2024. Notice of said meeting will be provided prior to the meeting.