

**WILLOW BROOK METROPOLITAN DISTRICT  
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2023
Mat Sherwood	Vice President	May 2025
Michael Good	Secretary	May 2025
Randy Lewis	Director	May 2023
Jim Hahn	Director	May 2023

DISTRICT INFORMATION AND PUBLIC DOCUMENTS ARE POSTED ON THE DISTRICT’S WEBSITE AT: [willowbrookmd.colorado.gov](http://willowbrookmd.colorado.gov)

**DATE: Friday, February 17, 2023**

**TIME: 2:30 PM**

**PLACE: VIRTUAL MEETING AND IN-PERSON MEETING AT  
THE GATE HOUSE, 524 Ruby Road, Silverthorne, Colorado**

Join Zoom Meeting

<https://us06web.zoom.us/j/81019654739?pwd=Z1NGc1VyVS9EUIM4Q1dSemptOTFYQT09>

Meeting ID: 810 1965 4739

Passcode: 822582

One tap mobile

+17207072699,,81019654739# US (Denver)

+17193594580,,81019654739# US

Dial by your location

+1 720 707 2699 US (Denver)

+1 719 359 4580 US

***FOR THOSE CALLING IN, PLEASE PRESS \*6 TO MUTE/UNMUTE  
YOUR PHONE***

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Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS
  - A. Call to Order
  - B. Present Disclosures of Potential Conflicts of Interest
  - C. Solicit Public Comment (for non-agenda items – 3 minute time limit)
  - D. Approval of Agenda
  - E. Review and Approve Minutes of the December 2, 2022 Meeting (enclosure)  
*Motion by Director \_\_\_\_\_ to approve the minutes as presented. Upon second by Director \_\_\_\_\_, vote is taken.*

II. ELECTION APPROVED PROJECTS

- A. Mail Box Project Update
- B. Trash Enclosure Project Update

III. FINANCIAL/ADMINISTRATIVE ITEMS

- A. Consider Approval and Ratification of Claims (enclosure)  
*Motion by Director \_\_\_\_\_ to approve/ratify claims as presented. Upon second by Director \_\_\_\_\_, vote is taken.*
- B. Approve Well Easement Payment
- C. Review Financial Statements for the Period Ended January 31, 2023 and Cash Position for the Period Ended February \_\_, 2023 (enclosures)  
*Motion by Director \_\_\_\_\_ to accept financial statements as presented. Upon second by Director \_\_\_\_\_, vote is taken.*

IV. WATER SYSTEM UPDATE

- A. GWUDI Assessment Update – Groundwater Testing - Plummer

V. PROJECT UPDATES

- A. Meter Installation Project
- B. Other Projects

VI. DIRECTORS' ITEMS

- 1.

VII. OTHER BUSINESS

VIII. ADJOURNMENT

*Motion by Director \_\_\_\_\_ to adjourn. Upon second by Director \_\_\_\_\_, vote is taken.*

The next regular meeting of the Board of Directors of the Willow Brook Metropolitan District will be held on April 21, 2023. Notice of said meeting will be provided prior to the meeting.

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