

**WILLOW BROOK METROPOLITAN DISTRICT  
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
EJ Olbright	President	May 2023
Mat Sherwood	Vice President	May 2022
Michael Good	Secretary	May 2022
Randy Lewis	Director	May 2023
Des Hague	Director	May 2022 (run for a 1-year term 2023)

**PLEASE NOTE DATE AND TIME**

**DATE: Friday, March 12, 2021**

**TIME: 3:30 PM**

**PLACE: VIRTUAL MEETING – NO ONE WILL BE IN ATTENDANCE AT  
THE GATE HOUSE**

Join Zoom Meeting from your computer or device by clicking this Link:  
<https://zoom.us/j/95305370736>

If you are unable to join from a computer or device, please call the following number and enter the meeting ID when prompted:

669-900-9128

**Meeting ID: 953 0537 0736**

***FOR THOSE CALLING IN, PLEASE PRESS \*6 TO MUTE/UNMUTE  
YOUR PHONE***

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS:
  - A. Call to Order
  - B. Present Disclosures of Potential Conflicts of Interest
  - C. Solicit Public Comment (for non-agenda items)
  - D. Approval of Agenda
  - E. Review and Approve Minutes of the February 19, 2021 Meeting (enclosure)  
*Motion by Director \_\_\_\_\_ to approve the minutes as presented. Upon second by Director \_\_\_\_\_, vote is taken.*
  
- II. FIRE MITIGATION UPDATE (enclosure)  
*Motion by Director \_\_\_\_\_ to approve the proposal from SC Group. Upon second by Director \_\_\_\_\_, vote is taken.*
  
- IV. RANCH MANAGER UPDATE (enclosures)

*Motion by Director \_\_\_\_\_ to approve hiring a Ranch Manager and authorizing Committee to advertise for the position, appoint an interview committee. Upon second by Director \_\_\_\_\_, vote is taken.*

V. FINANCIAL/ADMINISTRATIVE ITEMS:

A. Consider Approval and Ratification of Claims (enclosure)

*Motion by Director \_\_\_\_\_ to approve/ratify claims as presented. Upon second by Director \_\_\_\_\_, vote is taken.*

B. Review Financial Statements for the Period Ended February 28, 2021 and Cash Position for the Period Ended March 10, 2021 (enclosures)

*Motion by Director \_\_\_\_\_ to accept financial statements as presented. Upon second by Director \_\_\_\_\_, vote is taken.*

C. Review Project Summaries and Update on SRF and InBank Balances (enclosures)

D. Conduct Public Hearing to Amend the District's 2021 Budget

*Chairman opens the public hearing, budget amendment is reviewed, and public comment taken. After public comment, Chairman closes the public hearing.*

*Motion by Director \_\_\_\_\_ to approve (or amend per discussion) the 2021 budget amendment. Upon second by Director \_\_\_\_\_, vote is taken.*

The Board authorizes District Manager to file the adopted amendment with DOLA.

VI. OTHER BUSINESS:

- A.
- B.
- C.

VII. ADJOURNMENT:

*Motion by Director \_\_\_\_\_ to adjourn. Upon second by Director \_\_\_\_\_, vote is taken.*

The next regular meeting of the Board of Directors of the Willow Brook Metropolitan District will be held on April 16, 2021. Notice of said meeting will be provided.

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